



**SAGE ACADEMY**  
Students Achieving Greatness in Education

# **Enrollment Agreement 2023-2024**

## **Private Satellite Program - Homeschool**

*We are glad you found us!*

Student's Name: \_\_\_\_\_

Student's Birthdate: \_\_\_\_\_ Current Age: \_\_\_\_\_

Parent/Guardian 1 Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Parent/Guardian 2 Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

I agree to enroll my child for the academic school year dating 1 September 2023 through 31 May 2024. \_\_\_\_\_ (initial)

I understand that Sage Academy is a year-round school and that I am enrolling my child in the homeschool program, for the year as defined above. \_\_\_\_\_ (initial)

\_\_\_\_\_  
Parent Signature

Print Name:

Date:

\_\_\_\_\_  
Staff Signature

Print Name:

Date:

**Please initial each of the following:**

I understand that by enrolling my child(ren) in the SAGE Private School Satellite Program (PSP) for Homeschoolers that I, the parent, am the primary teacher and responsible for the education of my child(ren). \_\_\_\_\_ (Initial)

I understand that SAGE Academy will be a source for guidance, programming, curricula, and activities to help make the homeschool process a successful one. \_\_\_\_\_ (Initial)

I understand that I will keep contact with the PSP (Private School Satellite Program) coordinator on a regular basis. For example, if I am contacted with an attendance question, I will do my best to reply promptly. \_\_\_\_\_ (Initial)

I understand that I am acting as a SAGE Academy teacher while homeschooling. I will adhere to SAGE's philosophy on education and points for success. (See below). \_\_\_\_\_ (Initial)

I realize that educating my children through SAGE Academy PSP is my responsibility, I will not place blame on SAGE for failing in that purpose. \_\_\_\_\_ (Initial)

I understand that placement/evaluation testing is required *before* a program can be written and curricula issued. I will schedule the day(s) required for this and submit the \$100 fee. These days will be scheduled on or before the first week of enrollment. \_\_\_\_\_ (Initial)

I understand that only after **Placement Testing**, my child will receive a customized program and curriculum. \_\_\_\_\_ (Initial)

I understand that my child's **Report Cards** will be issued concurrent to the on-campus students. K-5th: November, March, and June. 6th-12th: January and June. \_\_\_\_\_ (Initial)

I understand that we are invited to join-up on **field trips!** If I drive and chaperone my child, there is no fee. If I choose to drop my child off for the day, it will be billed at the Daily Drop-in rate. \_\_\_\_\_ (Initial)

I understand that I will receive the SAGE **discount** for after-school clubs (prices vary) and Summer Camp (10% discount). \_\_\_\_\_ (Initial)

I understand that my child's participation in **State Testing Week** is mandatory. This occurs on the last week of May each year. I understand that there will be additional fees for drop-in days. \_\_\_\_\_ (Initial)

I understand that SAGE Academy often creates two **talent shows** each year: December and May. I understand that my child's participation in class performances is strongly encouraged. \_\_\_\_\_ (Initial)

I understand that SAGE Academy holds an annual **June Graduation**. My child's name will be announced and a certificate awarded. My family's attendance is strongly encouraged. \_\_\_\_\_ (Initial)

## Enrollment Agreement - PSP

I understand that I am enrolling my child in Sage Academy's Private School Satellite Program (PSP). I understand that Sage's program is a **hybrid program** and that Sage requires three days on campus each week. \_\_\_\_\_ (Initial)

I understand that my child will be supplied with the basic workbooks and study guides as assigned. Additional and/or supplemental workbooks may be purchased by me separately. I also understand that I will be occasionally lent textbooks, and any lost/damaged textbooks will be billed at the current market rate for a new replacement. I understand I am responsible for the care of any borrowed materials. \_\_\_\_\_ (Initial)

I understand that the PSP includes **three (3) on-campus days per week** and that I am welcome to schedule additional on-campus day(s) for additional teacher support or social interaction. I am also invited to sign my child up for special seminars and classes (Career Day, Human Growth & Dev, Computer Science, etc.). These days are billed at the Drop-in rate \$90/day. \_\_\_\_\_ (Initial)

I understand that I may add on additional days per month. If I choose to add Mondays and/or Fridays, I must inform Sage prior to the beginning of the month to receive the \$250/mo rate. \_\_\_\_\_ (Initial)

I will inform the school, as far in advance as possible, of any off-schedule vacation time or planned travel dates. I understand my PSP coordinator may (but is not obligated to) send work. \_\_\_\_\_ (Initial)

## Enrollment Agreement - High School

(Junior & Senior High) I understand my child will be offered various **Human Growth and Development** Seminars. These seminars may be taught by an outside teacher/educator/nurse. I understand that I have the right to opt my child out of these. \_\_\_\_\_ (Initial)

(High School) I understand that my child **must complete all classes** required by the CA Dept of Education in order to receive a diploma. I also understand that Sage provides several options for these classes to fit my child's interests and academic level. I understand that, if transferring in mid high school, I am required to provide a copy of my child's **transcripts** in order to receive credit for classes completed at previous establishment(s). \_\_\_\_\_ (Initial)

(High School) I understand that my child's High School education will be completed at their own pace. This means they may take less than, exactly, or more than a year per grade level. I also understand that my child is expected to **complete** a course of study before receiving credit for that course. \_\_\_\_\_ (Initial)

(High School) I understand that my student is required to complete a minimum of 10 hours of **community service** per enrolled year before graduation. \_\_\_\_\_ (Initial)

(High School) My child has **permission to leave campus** during lunch/after school. \_\_\_\_\_ (Initial)

## **Enrollment Agreement - Why Summer?**

We are kind of amazing! Do you really need a reason? :) Ok then, here are a few:

**A) Life is year round.** If you have enrolled with us before, you know that we are fun & our goal is to help your child become secure, confident, and ready for life.

**B) Children thrive with consistency and predicability!** We are a group of consistent and trusted adults creating a structured and predictable environment for your growing child/teen.

**C) Social Skills / Teamwork.** Although we continue their academic development through the Summer Session, the focus lies more on their social development and group activities in the summer months.

**D) You/teachers do not need to spend the first month of the school year reviewing previous material.**

**E) No boring Summers!** Our Summer Session is loaded with weekly field trips and activities.

I understand that SAGE Academy offers an amazing summer program. \_\_\_\_\_(Initial)

As a PSP enrollee, you are invited to attend our Summer Camp at the discounted rate of \$382.50/wk (10% disc). I understand, thanks! \_\_\_\_\_ (initial)

## **Enrollment Agreement - Tuition & Fees**

**SAGE accepts payments via check, Zelle, or Venmo. You may search us by our phone: 4088988627.**

I understand that occasionally there may be additional fees for field trips & activities. And that throughout the year, we may fundraise to cover specific activities or school equipment. \_\_\_\_\_ (Initial)

I understand that there is not a reduction in fees due to holidays, vacations, absences, etc. Tuition is not prorated due to these circumstances. \_\_\_\_\_ (Initial)

I understand that all borrowed materials must be returned in good, usable condition. Any lost or damaged items will be billed at current market rate for a new replacement. \_\_\_\_\_ (Initial)

I understand that there are absolutely no refunds on registration and tuition fees. I understand and will fulfill my financial commitment to pay for enrolled student(s) as set forth in the tuition contract as signed by myself and a SAGE administrator. \_\_\_\_\_ (Initial)

(Monthly Payments) Tuition is due the 1st of each month. A \$25 late fee will be charged each month the tuition is late past the 5th of that month. Any returned checks will incur a \$50 additional charge. In addition, future payments will need to be made by cashier's check or money order. Failure to settle account past 30 days will result in an unfortunate suspension of the student, and full payment will be required before returning. \_\_\_\_\_ (Initial)

(Monthly Payments) I understand that an enrollment contract breakage fee of \$200 will be charged in the case of withdrawal prior to end of contract and that any borrowed material must be returned promptly to avoid fees. A 30 day written notice is due prior to contract breakage. \_\_\_\_\_(Initial)

## **Enrollment Agreement - Attendance & Records**

I understand that it is customary for the school to **request earlier school records.** \_\_\_\_\_ (Initial)

I understand that I/my child am expected to fill out the **weekly questionnaire** which includes reporting learning for the week for days not on campus. \_\_\_\_\_ (Initial)

I understand that it is the policy of the school not to accept, or allow to attend our program, those students who exhibit the need for extensive disciplinary actions. The first 30 days of enrollment are a **probationary** period. But if my child is excessively disruptive on-campus or off, they may be removed from the entire program after the 30-day period. \_\_\_\_\_ (Initial)

**If my child is ill** / has a fever, I will not bring him/her on-campus until they have been free of fever for 24 hours and symptoms have cleared. Should my child become ill during campus hours, I understand I will be contacted to pick him/her up and will do so promptly. \_\_\_\_\_(Initial)

## **Enrollment Agreement - Legal**

I understand that Sage Academy is a non-profit, tax exempt corporation and that it is happy to admit students of any race, ethnicity, religion and national or ethnic origin. \_\_\_\_\_ (Initial)

I understand that I am enrolling my child in a non-profit corporation and that its staff, executives, principals and officers are not personally liable for injuries, accidents or damages. \_\_\_\_\_ (Initial)

## **Enrollment Agreement - Our Success & Philosophy**

*"The mission of SAGE (Students Achieving Greatness in Education) Academy is to assist, inspire, and engage students in order to cultivate life-long learners who find joy and power in knowledge. Our drive is to develop a student prepared for life after school, whether it be college, trade school, or the work force. We recognize that students have unique abilities and talents and we strive to bring these abilities out to their highest potential."*

I acknowledge that by joining the SAGE PSP Homeschool, I am not only my child's teacher, but a teacher of SAGE. I agree with and will forward our philosophy on education. \_\_\_\_\_ (Initial)

The greatest success is a strong partnership and teamwork between the school and parents. We will provide a stable and nurturing, educational environment that will challenge your child. We ask that you provide the following for best results: 1) Regular sleep schedule, 2) Nutritional food habits (ie. Nuts, proteins, veggies, vitamins, low/no sugars and juices), 3) limited screens (0-1 hour on weekdays). We understand there are moments in life, ie. vacations and emergencies, where the above are not realistic. But please keep the above in mind for best results.

If the above three points are lacking, and become a problem on-campus, I understand that I will be expected to make changes at home. \_\_\_\_\_(Initial)

I understand that I am acting as a SAGE Academy teacher while homeschooling. I will adhere to SAGE's philosophy on education and points for success. \_\_\_\_\_ (Initial)

I understand that Sage Academy may incorporate various alternative education philosophies. These may include, but are not limited to, the study philosophies of Montessori, Carden, Heron, Waldorf/Steiner, etc. My child may be taught using these various modern educational methods and may participate in learning seminars or classes from outside teachers regarding these methodologies.

\_\_\_\_\_ (Initial)

It is our experience and educational philosophy, at SAGE, that we are able to best help a child when they are not ingesting stimulants or tranquilizers. This includes medical and street drugs. We provide drug education at school but also ask that parents keep an open conversation about the short-term and long-term physical and mental effects of drug use.

\_\_\_\_\_ (Initial)

### **Enrollment Agreement - The Last Bit**

I understand that SAGE Academy creates annual yearbooks that I will have the option to purchase. I understand that my child's photo(s) will be included in the yearbook.

\_\_\_\_\_ (Initial)

I understand that SAGE Academy runs several social media accounts. I give my authorization to include my child in field trip photo posts, individual art photos, and other similar posts. (Photo only, not name)

Yes, that is fine :) \_\_\_\_\_ No, thank you \_\_\_\_\_

I authorize Sage Academy to use my and/or my child's first name and/or initials, picture, likeness, interview and/or story for publication in the promotion of Sage Academy. :)

Yes, that is fine :) \_\_\_\_\_ No, thank you \_\_\_\_\_

I have read the foregoing Enrollment Form and fully understand what is expected of me. I am committed to uphold these standards and am fully committed to my role as a parent and home educator with SAGE Academy. I also understand that agreeing with and adhering to this form is a condition of my family's enrollment and that any violations are grounds for my family's expulsion. It is understood that the service of SAGE is engaged-in with mutual consent and that either the school or I reserve the right to terminate any or all services at any time by written notification. It is the parent's responsibility to inform their student(s) so they understand the campus rules and school agreements.

\_\_\_\_\_ (Initial)

PS. How did you hear about us...? \_\_\_\_\_

Parent Sig 1 \_\_\_\_\_ Parent Sig 2 \_\_\_\_\_

Print name: \_\_\_\_\_ Print name: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

Staff Signature \_\_\_\_\_

Print name & title: \_\_\_\_\_ Date: \_\_\_\_\_

*Welcome  
to Sage!*